Date: ____/____/_____

Request for Form Completion

Pre- Payment is Required. Please allow 5-7 business days for completion of form(s).

A fee per form is due prior to release of the form(s).
The fee schedule is as follows:
$25 for initial form, $25 for updates for same qualifying condition, plus any applicable sales tax.
You will be contacted by Sharecare with payment options after you return this paperwork.

What is your relation to the patient? ☐ I am the Patient ☐ I am a Family Member-Name:_____

Patient Name:_____
(Last) (First) (Middle / Maiden)

Address:_____

City:_____ State:_____ Zip:_____

Social Security #: _____-_____-_____ Date of Birth: _____/ _____/ _____

Telephone #: _____/ _____/ _____

Email Address(*Required)-:_____

Physician:_____ **Diagnosis:**_____

Onset Date:_____ **Last Day Worked:**_____

For Patients requesting leave for themselves, what is the date(s) that you anticipate returning to work:_____

Please check a reason: ☐ Continuous Leave ☐ Surgery and Post-Op Treatment ☐ Intermittent Leave

For Family Members requesting leave, what date(s) do you anticipate being out of work:_____

I authorize Orthopaedic & Spine Center of the Rockies to release the completed form(s) and/or the use and disclosure of my individually identifiable health information to:

Name/Organization:_____

Address:_____

City:_____ State:_____ Zip:_____

Telephone #: _____/ _____/ _____ Fax #: _____/ _____/ _____

Email Address: _____

Please check your preferred method of release:

☐ Email the form to the above email address
☐ Mail the form to the patient's address
☐ Mail the form to the Name/Organization above
☐ Fax the form to number provided above

I understand that: I may refuse to sign this authorization and that it is strictly voluntary. My treatment, payment, enrollment or eligibility for benefits may not be conditioned on signing this authorization. I may revoke this authorization at any time in writing, but if I do, it will not have any effect on any actions taken prior to receiving the revocation. Unless otherwise revoked, this authorization will expire on the following date, event or condition: _____ **If I do not specify expiration this authorization will expire in 90 days.** If the requestor or receiver is not a health plan or health care provider, the released information may no longer be protected by Federal Privacy Regulations and may be disclosed. I understand that I may see and obtain a copy of the information described on this form, for a reasonable copy fee, if I ask for it. I can request a copy of this form after I sign and date it.
I acknowledge and hereby consent to such, that the released information may contain alcohol, drug abuse, psychiatric, HIV testing, HIV results, or AIDS information. *_____ (Please Initial)

Signature:_____ Date:_____
(Patient or Authorized Representative – Relationship: ☐ Spouse ☐ Parent ☐ Other:_____)

Revised: 9/24/2024